



SPRING
CREEK

The most tranquil setting for your special day, with grounds surrounding the structured stone clubhouse, is at Spring Creek. The facility's wooden exposed beams and native rock foundation that blends with the rolling hills and landscape of Central Virginia are a breathtaking view. Your guest's experience begins from the moment you arrive, with the clubhouse's stunning breezeway to the panoramic view of the lakefront setting. Spring Creek offers various event space options. Your personal touch is all it will take to create a magical and memorable celebration.



The Celebration Room

Celebration Room can accommodate up to 200 guests comfortably, reservations include:

- In house catering provided by Tavern on the Green
- Use of adjacent outdoor patio area and the outdoor fire pits.
- Option to host a ceremony on the lawn overlooking the lake adjacent to the Celebration Room at no additional charge
- White linens and cloth napkins for banquet and dining tables
- All plates, flatware, glassware, professional servers, and bartenders
- Tables & chairs for the indoor reception are provided (please note: outdoor ceremony items/chairs may be rented outside vendor)
- Ample parking for guests, as well as large vehicles and buses

Optional Services:

- Rent the entire outside facility for an additional fee. The rental rate includes the Celebration Room and Lawn and the facility's lower level's private use.

The rental does not include golf-accessible areas.

Referable Services:

- event planners
- custom linens
- photographer
- flowers
- centerpieces
- wedding cakes
- entertainment



Please Note:

- Amplified music is permitted outdoors only during the ceremony and cocktail hour.

It should not be audible beyond the property line. Amplified bands and DJs are allowed indoors only. All music must conclude by 10:45 pm.

FREQUENTLY ASKED QUESTIONS

Is catering done on-premise, or can we hire our caterer?

All catering must be provided by Tavern on the Green.

Will I get a tasting? Yes. All wedding parties may schedule a tasting before the big day for up to 4 people. Clients may select four appetizers, three proteins, three sides, and one premium salad if desired. Tastings will occur after a contract is complete and scheduled through the Director of Events.

When is my headcount due?

Fourteen business days prior to the event date. Once a guarantee is received, there can not be a reduction. If not given within this time, Spring Creek Events will charge for the number indicated on the original contract or the last headcount that is provided by telephone or email, whichever is greater. Should the number of guests increase the day of the event, the actual number served will be charged.

Can I have my ceremony on-site? Yes, you may utilize the lawn adjacent to the Celebration Room at no additional expense to host your ceremony. You are responsible for renting chairs, set up and break down and all décor. We have an alternate indoor space in case of inclement weather, which costs \$500 to reserve. If you prefer to have Spring Creek set up and break down your ceremony chairs, we are happy to do so for a fee of \$2 per chair.

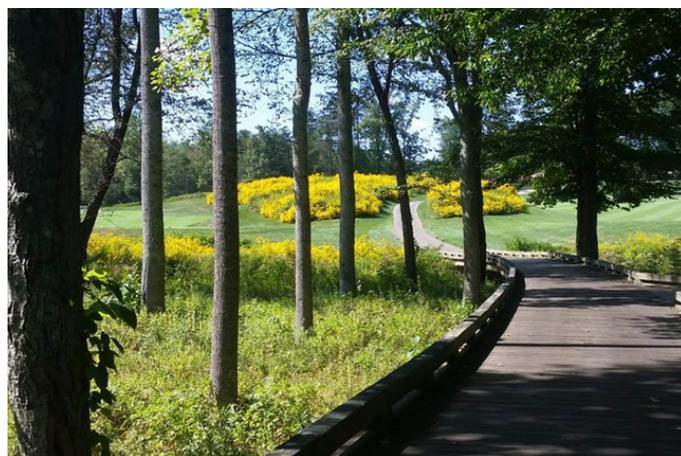
When should my ceremony begin? The Celebration Room will be available to you and your vendors at noon on the day of your event. Ideally, you would want to plan your event so it starts at or later than 4:00 pm.

May I have a rehearsal for my ceremony? Yes, Spring Creek hosts events throughout the week, so rehearsal should be scheduled in advance and be held during regular business hours, and conclude by 5 pm. We would love to host your guests for dinner that evening.

When may I access the building? You and your vendors will have access to the Celebration Room at noon on the day of your wedding. Spring Creek provides setup, breakdown, and cleanup. Setup may begin at noon on the day of the event, and cleanup occurs after the event. Please make sure to take all your personal and rented items from the Celebration Room after the event. The client must pick up all items left outside by 10 am the next day.

Are there dressing rooms for the bride and groom?

There is a suite for the bride and her bridesmaids. There is also a suite for the groom and his groomsmen. We are pleased to offer you food and beverage service while you get ready for your big day. Please note: No outside food or alcohol is permitted. These rooms are also open to our members who respect and celebrate your day; we also have a private conference room available.



May I have my dog at my ceremony? Yes. You may include your dog in your ceremony, but they must be on a leash at all times. Dogs are not to be left unattended throughout the event. Pets are not allowed in the Celebration Room during your event. Service animals are permitted.

Are we allowed to take photos on the golf course?

Yes, of course; please coordinate with our Event Director.



What can I use for the send-off of the bride and groom?

We allow bubbles, real rose petals, or sparklers. Sparklers are permitted outside only, and you should provide a receptacle for their disposal. Wish lanterns or other objects that are released into the air are illegal in the state of Virginia and are not allowed. Note we strongly discourage the use of glitter and will require a \$500 surcharge for cleaning.

Are candles/lanterns allowed to be used for decor?

May I hang anything on the wall? You can use candles in your decor; however, no open flames. Guest must place all candles inside a proper vessel covering the flame and preventing any wax from spilling. Taper-style candles are prohibited. Nothing may be added to or suspended from the walls.

Pricing Information

Off-Season and Sunday-Friday Discounts are available!

Payment Schedule:

- A \$500 no refundable deposit is due upon signing the contract. An additional 25% of the estimate is due no later than 30 days before your wedding date.

Cancellation Policy:

Events that have gone to contract and cancel:

- Within 45 days of the event, will be liable for 25% of the remaining rent balance due.
- Less than 30 days of the event will be responsible for 50% of the remaining rental balance due.
- Less than two weeks of the event will be responsible for 75% of the remaining rental balance due.

Where are the closest accommodations for my guests?

Best Western Zions Crossroads, VA
Prospect Hill Inn & Restaurant Louisa, VA
Hilton Garden Inn Charlottesville, VA
Comfort Inn Monticello Charlottesville, VA

What circuitry is available for my band or DJ?

A 50- watt circuit is available for your band or DJ.

Can we meet with our planner/DJ/photographer/etc. at the clubhouse?

Yes. Please schedule all meetings with the Event Director.



We look forward to seeing you
at Spring Creek soon!

For more information or questions
and to book your tour, please contact:

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